

<b>For office use only:</b>	2 <sup>nd</sup> Quarter _____ AM / PM	2 <sup>nd</sup> Semester _____ AM / PM
Check #	_____	_____
Cash	_____	_____
Income Disclosure	8-16-22 / 12-22-22	1-11-23 / 6-02-23

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
Transportation Department  
2022-2023 Bus Pass Application**

School: **Torrey Pines High School**

<u>Genevieve &amp; Stevens – SE</u>	<u>7:25AM</u>	<u>3 : 50 PM</u>
Bus Stop	Departs	Returns

**Student Information:**

Last Name	First Name	Date of Birth	Grade
Street Address	City	State	Zip Code
Mailing Address (if different)			Students Cell Number
Medical Alert Information (if any)			

**Parent/Guardian Information:**

Last Name	First Name	Relationship
Home Phone	Cell Phone	
E mail		

In order to process your request, we will need to receive the completed **Application**, signed **Code of Conduct** and **Transportation Fee** in cash or check payable to SDUHSD. If you qualify for free transportation under the district’s guidelines, please complete the Income Disclosure Qualification Form and bring all supporting documents. Bus transportation fees are non-refundable. **Completed forms should be submitted in person: SDUHSD Transportation Department, 1142 Bonita Dr, Encinitas Ca 92024 . Once the application is processed we will email to confirm your student’s bus pass. Please have your student arrive at the bus stop 5 minutes before the scheduled departure time.** If you have any questions regarding this application or the transportation policies, please contact the Transportation Department at (760)753-8298 ext. 6063

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
TRANSPORTATION DEPARTMENT  
STUDENT CODE OF CONDUCT**

As a student of the San Dieguito Union High School District (SDUHSD), I understand that the rules dictated in the SDUHSD Discipline Policy and the rules dictated in the Athletic Handbook for Students, Parents & Supporters apply to me while I am riding the bus. I agree to follow those rules and understand that if I break them, I am subject to disciplinary action. Furthermore, while riding the bus, I understand that the following rules and consequences apply:

1. I will not shout, use unacceptable language, or speak rudely to any individual while on the bus.
2. I will remain in my seat at all times and will not move from my position until I get off the bus, unless I am advised to do so by the driver.
3. I will not stick my hands or arms outside the windows.
4. I will not litter or throw objects inside the bus or out of the bus windows.
5. I will not vandalize the bus.
6. I understand that smoking and/or the use or possession of any illegal substances is strictly forbidden.
7. I will not eat on the bus.
8. I understand that fighting of any kind will not be tolerated.
9. I understand that creating or participating in any type of disturbance on the bus will not be tolerated.
10. I will follow the directions given by the bus driver.

Consequences of Disciplinary Action

In the case of severe or multiple infractions, the consequences of the 2<sup>nd</sup>, 3<sup>rd</sup> or 4<sup>th</sup> level may be imposed.

Level 1	-	Student counseled by Principal
Level 2	-	Student suspended from riding the bus for 3 days and/or have an in-school detention
Level 3	-	Student suspended from riding the bus for 2 weeks and/or have a Saturday school
Level 4	-	Student suspended from riding the bus for the remainder of the school year and/or suspended from school for a minimum of 2 days
Exception	-	Threat of bodily harm, violence, or severe unsafe behavior is cause for immediate suspension from school in accordance with §48900 of the Education Code.

**School of Attendance:** \_\_\_\_\_

\_\_\_\_\_  
**Student Name** (Please Print)

\_\_\_\_\_  
**Parent / Guardian Name** (Please Print)

\_\_\_\_\_  
**Student's Signature**

\_\_\_\_\_  
**Dated**

\_\_\_\_\_  
**Parent / Guardian Signature**

\_\_\_\_\_  
**Dated**

## Transportation School Bus Stop Procedures 2021 / 2022

The following procedures apply only to the following school bus routes:

- Torrey Pines H.S. Shuttle
- Sunset H.S. Shuttle

### Health Screening Prior to Boarding the School Bus

As described in the *Parent/Guardian Health and Safety Agreement for In-Person Instruction for the 2021-2022 School Year*, the parent/guardian understands and agrees that all students shall undergo a District administered health screening prior to entering the school bus or district vehicle.

**Parents/Guardians are encouraged to be at the school bus stop with their students, however, it is not a requirement.**

In the event that your student does not successfully complete the screening process, they will not be allowed to board the bus and go to school. The bus driver will direct the student remain near the entrance door until contact is made with the dispatch office. Dispatch will contact both the parent and the school. Procedures are listed on the reverse side.

**In order to provide transportation for your student(s), the following must be completed.**

\_\_\_\_\_ My son/daughter is capable of taking care of himself/herself and may be released  
*Initials* by the bus driver upon unsuccessful completion of the screening process. I, the parent/guardian, accept full responsibility and will not hold the driver or the school district responsible for anything that may happen after my son/daughter is released by the driver and is directed to return home.

Name of Student (please print): \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date \_\_\_\_\_

Administrator Approval: \_\_\_\_\_ Date \_\_\_\_\_

## Transportation Department Procedures

A student that answers “Yes” to any of the screening questions will remain outside of the bus until the bus driver successfully makes contact with the transportation dispatch office via 2-way radio.

The dispatch office will contact the parent/guardian of the student to inform them that their student did not successfully complete the screening process and will be directed to return home.

The dispatch office will also notify the school of attendance.

## General Procedures

- Leave home early enough to reach the school bus stop at least 5 minutes before the school bus is scheduled to arrive. Do not play or run around at the bus stop or make loud noises.
- Walk. Do not run to the bus stop. Stay on the sidewalk. If there is no sidewalk, stay as far as possible away from traffic. Walk facing on-coming traffic. Cross the street only at intersections/crosswalks with an official traffic control signals.
- Never cross the street behind the bus
- Follow the directions of the bus driver at all times.

